How to sign into the Outlook Mobile app on Apple IOS

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Before signing in, please follow the steps in this guide: <u>How to turn off VPN on Apple</u> <u>IOS</u>

From the App Store install Microsoft Outlook. Once it installs, select Open.



Add Account and enter your LPS Email Address



Enter your LPS Email Password

If you receive you **More Information Required** pop up please follow the steps in this guide: <u>How do I set up Multi-Factor Authentication?</u>



Lawrence Public Schools

@lawrence.k12.ma....

Enter password

Password

Back

Sign in

Can't access your account?

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If you receive this pop up, select **OK**. It will close the application. Reopen the application once this happens.



You can choose to **Enable Notifications** here then you can go ahead and modify them further in your device's **Settings Application**

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This guide can be helpful for modifying this app to your needs: Optimize the Outlook mobile app for your iOS or Android phone

Online URL: https://kb.lawrence.k12.ma.us/article.php?id=1188