## **How to contact Ricoh**

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If you have an account, go to <a href="https://my.ricoh-usa.com/">https://my.ricoh-usa.com/</a>

Or call 1-888-456-6457, and listen for submit a service request and then listen for the onsite.

Online URL: <a href="https://kb.lawrence.k12.ma.us/article.php?id=1207">https://kb.lawrence.k12.ma.us/article.php?id=1207</a>