## Section Numbers and Custom Names within the Teacher Portal

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## **Enabling Section Number and Custom Names**

Select your initials on the top right corner and go into Manage Profile.

Enable **Display Section Number on PowerTeacher Home Page** and **Show custom class names from PowerTeacher Pro Gradebook on the PowerTeacher Start Page**.

To apply your changes, **Submit** then **sign out and sign back in**.

## **Creating Custom Class Names**

Within PowerTeacher Pro, Select Settings then Course Descriptions.

You will see a list of courses assigned to you. Once you create a custom name, save your changes.

Online URL: <u>https://kb.lawrence.k12.ma.us/article.php?id=1206</u>