

# PTP - TRANSFER STUDENT SCORES

1052 January 3, 2023 [PowerTeacher Pro](#) 386

## Summary

A new process to transfer scores for a student from one section to another was released in PowerSchool 19.4.0.0.

When you are viewing assignments for a new student who transferred in to the class after the term's start date, you can copy assignment scores from the student's dropped class.

Only assignments with scores for the selected student in the dropped class are available to transfer. Online work is not available to transfer.

Assignment scores, standards scores, assignment comments and assignment flags are saved as part of the transfer process. Comments from the From Class teacher appear with the teacher's name at the end of the comment.

## Process Steps

1. On the menu bar, select **Students**. Students who enrolled in the class after the term's start date are indicated with **New - [date]** under their name.
2. Select the student's name.
3. On the student Quick Menu, select **Transfer Scores**. Or, if you are viewing the student's Assignments page, select the gear icon and choose **Transfer Scores**.
4. Use the filter options to limit the number of items appearing on the page. If the filter is not visible, click the Gear and select **Show Filter**.
5. Choose the dropped class from the **From Class** menu.
6. Choose the class you want to copy scores to from the **To Class** menu.

7. From the To Class Assignment column, select the assignment mapping.
  - If the assignment ID or assignment name matches between the From Class and To Class, the matching assignment appears in the To Class column automatically.
  - If there are multiple assignment names that match between the From Class and To Class, but there is one unique due date match among the multiple exact name matches, the assignment with the matching due date appears in the To Class column automatically.
  - If there are no matching IDs or names between the From Class and To Class, then no suggested assignment appears, but you can browse available assignments and select one for score mapping.
8. Click **Details** to view transfer score details. Messages on the details screen note any potential issues with the score transfer.
9. Click **Transfer Scores**.

<https://help.powerschool.com/t5/PowerTeacher-Pro-Knowledge-Base/PTP-NEW-FEATURE-TRANSFER-STUDENT-SCORES/ta-p/62975>

Online URL: <https://kb.lawrence.k12.ma.us/article.php?id=1052>